



# ADMISSIONS POLICY

2020 - 2022

## Document control

<b>This document has been approved for operation within:</b>	Jamia Islamia Birmingham
<b>Date effective from</b>	September 2021
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<b>Review period</b>	1 Year
<b>Status</b>	Statutory
<b>Owner</b>	Jamia Islamia Trust

# **ADMISSIONS POLICY**

*The Holy Prophet of Allah (S.A.W.) has said:*

"Attainment of knowledge is a must for every Muslim."

## **1 *Introduction***

The Trustees of Jamia Islamia applies the regulations on admissions fairly and equally to all those who wish to attend this school. We welcome our duties under the Equality Act 2010 to eliminate discrimination, advance equality of opportunity and foster good relations.

We see all learners and potential learners, and their parents and carers, as of equal value in respect of the protected characteristics named in the Equality Act; disability, ethnicity, gender (including issues of transgender, and of maternity and pregnancy), religion and belief, and sexual identity.

*Please refer to Equality policy for more details*

## **2 *Aims and objectives***

- 2.1 We are an inclusive school that welcomes pupils from all religions, backgrounds and cultures provided they respect the Islamic ethos of the school as stated in the mission statement. Pupils are required to sit an entrance exam in English and Maths as well as Quranic recitation.
- 2.2 All applications will be treated on merit and in a sensitive manner.
- 2.3 Providing the pupil achieves the required standard in the entrance exam and satisfactory previous school report the main restriction we place on entry is that of number. If the number of pupils applying for entry exceeds the places available, we enforce the procedure set out below in order to determine whether a pupil is accepted or not.

## **3 *How parents can apply for their son to be admitted to our school***

- 3.1 As our school is an independent school, the school determines the admission arrangements in agreement with the Trustees.
- 3.2 In this school, pupils enter school in the academic year they become eleven. Pupils are admitted mainly in the first week in September. However, admissions may be made during the year provided there are places available. Therefore, parents who would like their child to be admitted to this school during the year should either contact the school office for registration information or obtain it from the school website and complete the necessary application form as soon as possible.

- 3.3 The school receives a huge volume of application forms, for 30 places that are available in Year 7. Parents should be aware that places are not guaranteed and are on the basis of your child's entrance exam results and an interview with the welfare officer.
- 3.4 Students are not allocated places under the distance criteria. In this way a chance of being educated at Jamia Islamia Birmingham is still offered to pupils who may live further afield and in neighbouring local authority areas.
- 3.5 The school will hold a waiting list for applicants who have been successful in the assessment process, but have not been offered a place. If a place becomes available, places will be allocated from this reserve list that has been vacated and strictly in order of the admissions criteria.
- 3.6 Parents wishing to admit their child at Jamia Islamia Birmingham in other year groups (8-10) should follow the standard application process and complete a registration form. Year 10 admissions only take place in Autumn term only, in exceptional circumstances we would offer places during the year. We do not admit pupils in Year 11.
- 3.7 Parents/ guardians can appeal for any refused application. Parents need to appeal in writing to the Governing body Appeals panel.

#### **4** *Admission Fee*

A £200 (non-refundable) admission fee must be paid for all new starters.

#### **5** *Special Educational Needs*

##### **Admission Arrangements**

The school endeavours to provide appropriate support for pupils with a range of learning difficulties when it is reasonable to do so. Hence, each application will be treated on its own merits.

##### ***Review***

This policy will be reviewed annually in the light of any changed circumstances in our school or the local area.

For admission, enquiries, please contact the school office on

Tel: 0121 772 6400

Email: [info@jamia.bham.sch.uk](mailto:info@jamia.bham.sch.uk)