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| **JAMIA ISLAMIA SECONDARY SCHOOL** |
| Admission  Policy |
| REVIEWED: September 2023  REVIEWED BY: Enamul Hoque (Head Teacher)  NEXT REVIEW: September 2024 |

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**Admission Policy**

Jamia Secondary School is open to all boys regardless of their ethnicity, race, culture or Islamic school of thought.

Admission Procedure

Parents who wish to send their children to Jamia Secondary School must fill the Application form and hand it in to the office with the following documents:

* Birth certificate of the child
* Previous reports and assessments from schools last attended
* Any relevant medical documentation or SEN documentation

All students who have applied will have an interview with the Principal. From those who pass the interview, places will be offered with the priority order listed below.

Admission criteria

Year 7, 8, 9

1. Students living within the designated catchment area of the school who at the time of application have a brother on the school roll and who will still be on roll at the time of the sibling’s admission.
2. Students living outside the designated catchment area of the school who have a brother on roll.
3. Students living within designated catchment area of the school who have no sibling in school at the time of admission\*
4. Student living within the \*Sparkbrook Birmingham
5. Student living outside the \*Sparkbrook Birmingham

***\* Student will be selected on a first come first served basis***

Admission Times

Admission in all classes, will be taken only twice in a year: September and at the start of the spring term. In special cases this procedure may be waived.

In addition to the admission criteria, all candidates will be asked to complete an assessment. This assessment is to ensure that we are able to ascertain baselines and other relevant data to ensure differentiation and student-specific needs.

All Applicants

Once the place has been offered, parents will be called in for a meeting with the Principal who will explain all the school policies, rules and regulations. Upon acceptance, the child will be given a start date.